



**Big Brothers Big Sisters
of Halton**

464 Morden Road,
Oakville, ON L6K 3W4
Tel: 905.339.2355
Fax: 905.339.2354
info@bbbshalton.ca
www.bbbshalton.ca

69 Main St. E
Milton, ON L9T 2Y6
Tel 905.878.8840
Fax 905.339-2354
info@bbbshalton.ca
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THE
HOMework CLUB
An after school mentoring program for kids

Dear Volunteer

Thank you for your interest in joining The Homework Club and volunteering as a **Club Study Mentor** for children in our community who are in need of assistance with their homework. With motivated volunteers, we can make a difference!

We have enclosed a description of The Homework Club programs and the time commitments involved so you are better able to coordinate your availability. We have also enclosed the Volunteer Application Form. Please return these as soon as possible so we may begin the approval process.

You are required to submit a routine Police Clearance for Volunteers. This can be arranged in person.

For **Oakville Volunteers**: at either the Halton Police Headquarters on Bronte Road OR 1229 White Oaks Blvd (next to Town Hall).

For **Milton & Acton Volunteers**: at Halton Regional Police located at 490 Childs Drive, Milton.

For **Georgetown Volunteers**: at Halton Regional Police located at 217 Guelph St., Georgetown.

Take two pieces of ID, one with a photo (at least one should be Government Issue such as birth certificate, driver's license, and passport). The cost is \$15.00 in cash (VISA, Mastercard, debit or cash accepted).

Upon receipt of your application and references, we will be contacting you to schedule an interview and to answer any questions you may have about the program.

Thank you in advance for your time and consideration. If you have any questions or comments, please do not hesitate to contact us at 905.339.2355 (Oakville) or 905.878.8840 (Milton). We look forward to hearing from you soon.

Sincerely,

Anne-Marie Doherty
905.339.2355 ext. 228
Program Manager
The Homework Club

Katie Digby
905.339.2355 ext. 221
Program Coordinator
The Homework Club Oakville

Sandra Strauss
905.878.8840 ext. 24
Program Coordinator
The Homework Club North Halton

VOLUNTEER OPPORTUNITIES

In Partnership with:





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OAKVILLE

Abbey Lane Public School: for Grades 3-8 1160 Old Abbey Lane (b/w Dorval & Nottingham Gate)	Monday	3:15 pm to 4:25 pm
St. James Catholic School: Grades 3-8 255 Morden Rd. (b/w Rebecca & Speers)	Monday	3:20 pm to 4:30 pm
Holy Family Catholic School: Grades 3-8 1420 Grosvenor Street (south of Upper Middle)	Tuesday	3:20 pm to 4:30 pm
Oakwood Public School: for Grades 3-5 357 Bartos Dr. (off Kerr b/w Rebecca & Speers)	Tuesday	2:45 pm to 4:00 pm
West Oak Public: Grades 3-8 2071 Fourth Line (north of Upper Middle)	Tuesday	3:20 pm to 4:30 pm
W.H. Morden Public School: Grades 3-8 180 Morden Rd. (corner of Morden & Rebecca)	Tuesday	2:50 pm to 4:00 pm
Sheridan Public School: Grades 3-5 1555 Lancaster Dr. (near Upper Middle & 8 th Line)	Wednesday	3:15 pm to 4:25 pm
St. Joseph Catholic School: Grades 3-8 477 Warminster Dr. (corner of Bridge & Warminster)	Wednesday	2:55pm to 4:05 pm
St. Michael Catholic School: Grades 3-8 165 Sewell Dr. (off McCraney b/w Trafalgar & 6 th Line)	Wednesday	3:20 pm to 4:30 pm
St. Andrew Catholic School: Grades 3-8 145 Millbank Dr. (off Glenashton b/w 6 th Line and Trafalgar)	Wednesday	2:50 pm to 4:00 pm
Montclair Public School: for Grades 3-8 1285 Montclair Dr. (off 6 th Line, south of McCraney)	Thursday	3:15 pm to 4:25 pm
Mother Teresa Catholic School: Grades 3-8 1190 Westview Terrace (north of Upper Middle)	Thursday	2:50 pm to 4:15 pm

NORTH HALTON

Our Lady of Victory: Grades 3-8 540 Commercial Street, Milton	Tuesday	3:00 pm to 4:10 pm
J.M Denyes: Grades 3-5 215 Thomas Street, Milton	Wednesday	3:10 pm to 4:20 pm
St. Joseph: Grades 3-8 147 Mill St. W., Acton	Tuesday	3:30 pm to 4:40 pm
McKenzie-Smith Bennett: Grades 3-8 69 Acton Blvd, Acton	Wednesday	3:45 pm to 4:55 pm
Holy Cross Catholic School: Grades 3-8 222 Maple Ave. Georgetown	Thursday	3:00 pm to 4:10 pm
Park Public School: Grades 3-5 6 Hyde Park Dr. Georgetown	Thursday	3:45 pm to 4:55 pm

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CONFIDENTIAL VOLUNTEER MENTOR APPLICATION

Date: _____

Last Name:		First Name:		M: <input type="checkbox"/>	F: <input type="checkbox"/>
Address:					
City:			Postal Code:		
Home Phone No.:			Cell:		
E-mail:					
Grade			Average 70% or over? Yes: <input type="checkbox"/> No: <input type="checkbox"/>		
High School Name:					
Allergies:					

Emergency Contact Name:					
Address:					
Postal Code:			Relationship:		
Home Phone No.:		Work:		Cell:	

In Partnership with:





Previous Mentoring/Teaching Experience:
Other experience with children or children’s organizations:
Community Involvement — clubs or organizations
Why do you want to be a Volunteer Club Study Mentor?
Can you commit yourself to the following in order to qualify as a mentor?
1. INTERVIEW - Yes <input type="checkbox"/> No <input type="checkbox"/>
2. COMMITMENT - Are you able to spend from 1 to 1.5 hours per week with the program? Yes <input type="checkbox"/> No <input type="checkbox"/>
3. AVAILABILITY - Check off the days you are available MON <input type="checkbox"/> TUES <input type="checkbox"/> WED <input type="checkbox"/> THURS <input type="checkbox"/>
4. LOCATION – Check off the school (s) that are most convenient for you: Oakville Schools: St. James <input type="checkbox"/> St. Joseph <input type="checkbox"/> Oakwood <input type="checkbox"/> Sheridan <input type="checkbox"/> Holy Family <input type="checkbox"/> St. Michael <input type="checkbox"/> Montclair <input type="checkbox"/> Morden <input type="checkbox"/> Abbey Lane <input type="checkbox"/> West Oak <input type="checkbox"/> St. Andrews <input type="checkbox"/> Mother Teresa <input type="checkbox"/> Milton Schools: J. M Denyes <input type="checkbox"/> Our Lady of Victory <input type="checkbox"/> Acton Schools: McKenzie-Smith Bennett <input type="checkbox"/> St. Joseph <input type="checkbox"/> Georgetown Schools: Park <input type="checkbox"/> Holy Cross <input type="checkbox"/>

In Partnership with:



THREE REFERENCES

Please fully complete the reference list below. Pick two references from category #1 and/or #2 and one reference from category #3.

1. Professional (teacher, professor, guidance counselor, work colleague).
2. Someone who is familiar with your work with children.
3. Family Member

1	Name: Ms <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/>	Street Address:		
	City:	Phone #	Postal Code:	Relationship:
2	Name: Ms <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/>	Street Address:		
	City:	Phone #	Postal Code:	Relationship:
3	Name: Ms <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/>	Street Address:		
	City:	Phone #	Postal Code:	Relationship:

I authorize the 'The Homework Club' at Big Brothers Big Sisters of Halton to contact the references listed above for information.

Date

Signature of Volunteer

We reserve the right to select the most suitable applicant based on Agency selection criteria.

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Reference for: _____

Reference provided by: _____

How long have you known the candidate and in what capacity?

Have you found her/him to be responsible and reliable in terms of their commitment to others? Please explain.

If faced with a stressful situation does the candidate generally:

<input type="checkbox"/>	Have patience	<input type="checkbox"/>	Become discouraged
<input type="checkbox"/>	Avoid the situation	<input type="checkbox"/>	Seek assistance

Some of the situations the candidate may encounter in tutoring a student may include the following. Please check any you feel the volunteer may have difficulty with.

<input type="checkbox"/>	Unmotivated	<input type="checkbox"/>	Distractible	<input type="checkbox"/>	Chaotic home
<input type="checkbox"/>	Hygiene problems	<input type="checkbox"/>	Confrontational attitude	<input type="checkbox"/>	Abusive language
<input type="checkbox"/>	Learning disability	<input type="checkbox"/>	English as a second language	<input type="checkbox"/>	

Please check off the following traits which best describe the volunteer's personality:

<input type="checkbox"/>	Follower	<input type="checkbox"/>	Leader	<input type="checkbox"/>	Patient	<input type="checkbox"/>	Aggressive	<input type="checkbox"/>	Passive
<input type="checkbox"/>	Caring	<input type="checkbox"/>	Immature	<input type="checkbox"/>	Friendly	<input type="checkbox"/>	Withdrawn	<input type="checkbox"/>	Self-reliant
<input type="checkbox"/>	Shy	<input type="checkbox"/>	Outgoing	<input type="checkbox"/>	Mature	<input type="checkbox"/>	Considerate	<input type="checkbox"/>	Organized
<input type="checkbox"/>	Sensitive	<input type="checkbox"/>	Impatient	<input type="checkbox"/>	Self-Centered	<input type="checkbox"/>	Interested in others	<input type="checkbox"/>	Understanding

Do you know of any reason why the candidate would not be suitable as a mentor for this program?

Would you trust this candidate with your own child?

Please share any additional information (on reverse) you feel would be helpful for us to know in considering this volunteer for the role of a homework mentor.

Signature _____

Date _____

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