



**Big Brothers Big Sisters
of Halton**

464 Morden Road,
Oakville, ON L6K 3W4
Tel: 905.339.2355
Fax: 905.339.2354
info@bbshalton.ca
www.bbshalton.ca

69 Main St. E
Milton, ON L9T 2Y6
Tel: 905.878.8840
Fax: 905.339-2354
northhalton@bbshalton.ca
www.bbshalton.ca

THE
HOMWORK CLUB
An after school mentoring program for kids

Thank you for your interest in joining The Homework Club and volunteering as a **Homework Club Supervisor** for children in our community who are in need of assistance with their homework. With motivated volunteers, we can make a difference!

We have enclosed a description of The Homework Club programs and the time commitments involved so you are better able to coordinate your availability. We have also enclosed the Volunteer Supervisor Application Form. Please return these as soon as possible so we may begin the approval process.

You are required to submit a routine Police Clearance for Volunteers. This can be arranged in person.

For **Oakville Volunteers**: at either the Halton Police Headquarters on Bronte Road OR 1229 White Oaks Blvd (next to Town Hall).

For **Milton & Acton Volunteers**: at Halton Regional Police located at 490 Childs Drive, Milton.

For **Georgetown Volunteers**: at Halton Regional Police located at 217 Guelph St., Georgetown.

Take two pieces of ID, one with a photo (at least one should be Government Issue such as birth certificate, driver's license, and passport). The cost is \$15.00 in cash (VISA, Mastercard, debit or cash accepted).

Upon receipt of your application and references, we will be contacting you to schedule an interview and to answer any questions you may have about the program.

Thank you in advance for your time and consideration. If you have any questions or comments, please do not hesitate to contact us at 905.339.2355 (Oakville) or 905.878.8840 (Milton). We look forward to hearing from you soon.

Sincerely,

Anne-Marie Doherty
905.339.2355 ext. 228
Program Manager
The Homework Club

Katie Digby
905.339.2355 ext. 221
Program Coordinator
The Homework Club Oakville

Sandra Strauss
905.878.8840 ext. 24
Program Coordinator
The Homework Club North Halton

In Partnership with:





**Big Brothers Big Sisters
of Halton**

464 Morden Road,
Oakville, ON L6K 3W4
Tel: 905.339.2355
Fax: 905.339.2354
info@bbshalton.ca
www.bbshalton.ca

69 Main St. E
Milton, ON L9T 2Y6
Tel: 905.878.8840
Fax: 905.339-2354
northhalton@bbshalton.ca
www.bbshalton.ca

THE
HOMWORK CLUB
An after school mentoring program for kids

OAKVILLE CLUBS

Abbey Lane Public School: for Grades 3-8 1160 Old Abbey Lane (b/w Dorval & Nottinghill Gate)	Monday	3:15 pm to 4:25 pm
St. James Catholic School: Grades 3-8 255 Morden Rd. (b/w Rebecca & Speers)	Monday	3:20 pm to 4:30 pm
Holy Family Catholic School: Grades 3-8 1420 Grosvenor Street (south of Upper Middle)	Tuesday	3:20 pm to 4:30 pm
Oakwood Public School: for Grades 3-5 357 Bartos Dr. (off Kerr b/w Rebecca & Speers)	Tuesday	2:45 pm to 4:00 pm
West Oak Public: Grades 3-8 2071 Fourth Line (north of Upper Middle)	Tuesday	3:20 pm to 4:30 pm
W.H. Morden Public School: Grades 3-8 180 Morden Rd. (corner of Morden & Rebecca)	Tuesday	2:50 pm to 4:00 pm
Sheridan Public School: Grades 3-5 1555 Lancaster Dr. (near Upper Middle & 8 th Line)	Wednesday	3:15 pm to 4:25 pm
St. Joseph Catholic School: Grades 3-8 477 Warminster Dr. (corner of Bridge & Warminster)	Wednesday	2:55pm to 4:05 pm
St. Michael Catholic School: Grades 3-8 165 Sewell Dr. (off McCraney b/w Trafalgar & 6 th Line)	Wednesday	3:20 pm to 4:30 pm
St. Andrew Catholic School: Grades 3-8 145 Millbank Dr. (off Glenashton b/w 6 th Line and Trafalgar)	Wednesday	2:50 pm to 4:00 pm
Montclair Public School: for Grades 3-8 1285 Montclair Dr. (off 6 th Line, south of McCraney)	Thursday	3:15 pm to 4:25 pm
Mother Teresa Catholic School: Grades 3-8 1190 Westview Terrace (north of Upper Middle)	Thursday	2:50 pm to 4:15 pm

NORTH HALTON CLUBS

Our Lady of Victory: Grades 3-8 540 Commercial Street, Milton	Tuesday	3:00 pm to 4:10 pm
J.M Denyes: Grades 3-5 215 Thomas Street, Milton	Wednesday	3:10 pm to 4:20 pm
St. Joseph: Grades 3-8 147 Mill St. W., Acton	Tuesday	3:30 pm to 4:40 pm
McKenzie-Smith Bennett: Grades 3-8 69 Acton Blvd, Acton	Wednesday	3:45 pm to 4:55 pm
Holy Cross Catholic School: Grades 3-8 222 Maple Ave. Georgetown	Thursday	3:00 pm to 4:10 pm
Park Public School: Grades 3-5 6 Hyde Park Dr. Georgetown	Thursday	3:45 pm to 4:55 pm

In Partnership with:





**Big Brothers Big Sisters
of Halton**

464 Morden Road,
Oakville, ON L6K 3W4
Tel: 905.339.2355
Fax: 905.339.2354
info@bbshalton.ca
www.bbshalton.ca

69 Main St. E
Milton, ON L9T 2Y6
Tel: 905.878.8840
Fax: 905.339-2354
northhalton@bbshalton.ca
www.bbshalton.ca

THE 
HOMework CLUB
An after school mentoring program for kids

CONFIDENTIAL VOLUNTEER SUPERVISOR APPLICATION

Date: _____

Location Choice – Oakville North Halton

Last Name:		First Name:		M: <input type="checkbox"/>	F: <input type="checkbox"/>
Address:					
City:		Postal Code:		E-Mail:	
Home Phone No.:		Work:		Cell:	
Allergies:					

Emergency Contact Name:					
Address (Street & City):				Postal Code:	
Relationship:			E-Mail:		
Home Phone No.:		Work:		Cell:	

Where did you hear about our agency/programs?					
<input type="checkbox"/> Television	<input type="checkbox"/> Special Events	<input type="checkbox"/> Website			
<input type="checkbox"/> Radio	<input type="checkbox"/> Friends/Relative	<input type="checkbox"/> Brochure			
<input type="checkbox"/> Newspaper	<input type="checkbox"/> Billboard/Bus Shelter	<input type="checkbox"/> Other: _____			
<input type="checkbox"/> Current Volunteer	<input type="checkbox"/> Former Littles	<input type="checkbox"/> Always Known			

In Partnership with:





**Big Brothers Big Sisters
of Halton**

464 Morden Road,
Oakville, ON L6K 3W4
Tel: 905.339.2355
Fax: 905.339.2354
info@bbshalton.ca
www.bbshalton.ca

69 Main St. E
Milton, ON L9T 2Y6
Tel: 905.878.8840
Fax: 905.339-2354
northhalton@bbshalton.ca
www.bbshalton.ca

Why do you want to be a Volunteer Supervisor?	
Previous Experience (Teaching and/or related professional experience):	Date
Other experience with children or children's organizations:	Date
Community Involvement – clubs or organizations:	Date
Additional related training or certificates	Date
Can you commit yourself to the following in order to qualify as a supervisor?	
1. ORIENTATION/INTERVIEW AT BBBSH OFFICE? - Yes <input type="checkbox"/> No <input type="checkbox"/>	
2. AVAILABILITY - Check off the days you are available MON <input type="checkbox"/> TUES <input type="checkbox"/> WED <input type="checkbox"/> THURS <input type="checkbox"/>	
3. TIME – Are you available between 3:00 to 5:00 pm? Yes <input type="checkbox"/> No <input type="checkbox"/>	
4. TRANSPORTATION TO PROGRAM SITE? Yes <input type="checkbox"/> No <input type="checkbox"/>	
LOCATIONS – Check off the school (s) that are most convenient for you:	
Oakville Schools: St. James <input type="checkbox"/> St. Joseph <input type="checkbox"/> Oakwood <input type="checkbox"/> Sheridan <input type="checkbox"/>	
Holy Family <input type="checkbox"/> St. Michael <input type="checkbox"/> Montclair <input type="checkbox"/> Morden <input type="checkbox"/>	
Abbey Lane <input type="checkbox"/> West Oak <input type="checkbox"/> St. Andrews <input type="checkbox"/> Mother Teresa <input type="checkbox"/>	
Milton Schools: J. M Denyes <input type="checkbox"/> Our Lady of Victory <input type="checkbox"/>	
Acton Schools: McKenzie-Smith Bennett <input type="checkbox"/> St. Joseph <input type="checkbox"/>	
Georgetown Schools: Holy Cross <input type="checkbox"/> Park <input type="checkbox"/>	

In Partnership with:





REFERENCES
PLEASE PROVIDE COMPLETE INFORMATION

Please notify your references making them aware we will be contacting them.
All references must have known the applicant for at least two years

1. Character Reference

Name:		E-mail:	
Address:			
City:	Prov:	Postal Code:	
Home Phone #	Business Phone #		Ext.
How long have you known this person?		In what capacity?	

***2. Employment/Volunteer Work Reference**

Name:		Company:	
Address:			
City:	Prov:	Postal Code:	
Business Phone #	Ext.		
How long have you known this person?		In what capacity?	

***If you are not currently employed, are self-employed, or have never previously volunteered, please provide a second character reference in the above space (#2)**

3. Family Reference

Name:		E-mail:	
Address:			
City:	Prov:	Postal Code:	
Home Phone #	Business Phone #		Ext.
How long have you known this person?		In what capacity?	

I grant permission to Big Brothers Big Sisters of Halton to contact the above references.
This information is true to the best of my knowledge.

Applicant Signature: _____	Date: _____
-----------------------------------	--------------------



**Big Brothers Big Sisters
of Halton**

464 Morden Road,
Oakville, ON L6K 3W4
Tel: 905.339.2355
Fax: 905.339.2354
info@bbshalton.ca
www.bbshalton.ca

69 Main St. E
Milton, ON L9T 2Y6
Tel: 905.878.8840
Fax: 905.339-2354
northhalton@bbshalton.ca
www.bbshalton.ca

Supervisor Profile for The Homework Club

As a volunteer supervisor for **The Homework Club** you will require background and experience in most of these areas and demonstrate the following abilities:

- Teaching or social work background
- Strong interpersonal skills
- Experience in supervising of children and teenagers in a group setting
- Ability to manage a group of 35 young people in a positive manner
- Empathy and understanding of children, who lack self-esteem, have significant difficulty with schoolwork or other social or emotional difficulties
- Desire to work in a team
- Reliability and ability to take charge
- Problem solver
- Willingness to devote 2 hours per week during the school year from approximately 3 – 5 p.m.

In Partnership with:

